

James Castrission - TENT BUILD

AV Stage Room Requirements

Overview:

Additional to all the requirements for the keynote (previous page), Cas requires a large space for the tent setup activity

Each tent takes up: 5m x 3m (actual tent dimensions: 4m x 2.5m)

To ensure the audiovisual arrangements seamlessly complement the overall session, Cas will bring his own:

- **Apple Macbook Pro** laptop to play presentation as the file is large (5gb).
- **Backup laptop** with presentation pre-loaded
- Necessary **adapters** (VGA, DVI and HDMI to Mac connectors)
- **USB forwarder** (to advance slides)

Keynote Requirements:



Digital Projector
or large screens



Speaker system
(3.5mm or USB)

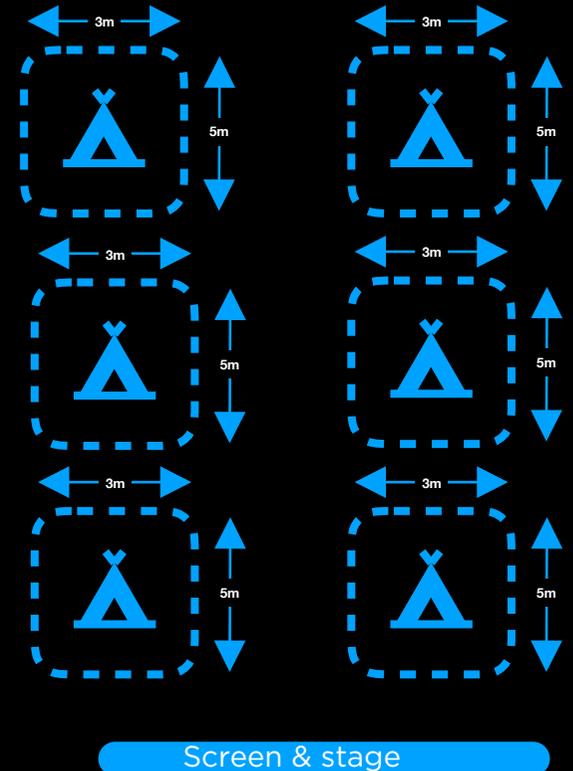


1 x lapel or headset
microphones



2 x bottles of
still water

Room layout for tents:



Looking for a WOW factor?! In order to fully maximise the impact of this tent-build activity, conferences in the past have themed the room with snow making machines, low lying fog machines, blue led flames to project snow effect on walls, high speed fans set up at the entry doors, polystyrene snow shapes even blow up penguins! These effects are incredible but not critical for the activity. All costs associated with these effects are to be organised and paid for by the client.

Cas is committed to making your event a memorable & positive experience. He's always available to discuss these requirements with the AV team or events organiser. Cas' phone number: +61 402 904 334

James Castrission - **KEYNOTE**

AV & Stage Requirements

Overview:

Every presentation is designed to maximise the experience for the audience. To ensure the audiovisual arrangements seamlessly complement the overall presentation, Cas will bring his own:

- **Apple Macbook Pro** laptop to play presentation as the file is large (5gb).
- **Backup laptop** with presentation pre-loaded-
- Necessary **adapters** (VGA, DVI and HDMI to Mac connectors)
- **USB forwarder** (to advance slides)

Due to the size and particular program used (Keynote) a separate copy of the presentation will not be able to provided prior to the event.

Keynote Requirements:



Digital Projector
or large screens



Speaker system
(3.5mm or USB)



1 x lapel or headset
microphones



2 x bottles of
still water

Additional Notes:

- Cas' presentation has been designed to be 16x9 or 1920x1080, but works in a 4:3 ratio.
- Once MC begins introducing Cas, AV team please switch to Cas keynote holding page immediately.
- AV team to darken room for all videos
- For large audience, roving microphone for Q&A
- Stage preferences:
 - Cas walks around stage and prefer minimal items (such as chairs, tables, banners etc) on stage. Lectern is OK.
 - Stage lighting: ensure entire stage is lit and there is minimal lighting bleed onto screens.
 - Dark lighting for audience

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